

## Application for Employment

Date \_\_\_\_\_

Restaurant applied for:

\_\_\_\_\_

Position applied for: \_\_\_\_\_

How did you find out about this job? \_\_\_\_\_

Why are you seeking a new job at this time? \_\_\_\_\_

### Application Information

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

If hired, do you have a reliable means of transportation? \_\_\_\_\_

Are you at least 18 years old? \_\_\_\_\_

Have you been convicted of a crime? \_\_\_\_\_

If yes, state the nature of the offense, and include dates and places: \_\_\_\_\_

\_\_\_\_\_

### Employment Information

Are you seeking full time, part time, or temporary employment? \_\_\_\_\_

What shifts are you available?    Mon Lunch    Tues Lunch    Wed Lunch    Thurs Lunch    Fri Lunch    Sat Lunch    Sun Lunch  
   Mon Dinner    Tues Dinner    Wed Dinner    Thurs Dinner    Fri Dinner    Sat Dinner    Sun Dinner

Are you willing to work overtime? \_\_\_\_\_ Weekends? \_\_\_\_\_ Holidays? \_\_\_\_\_

Are you currently employed? \_\_\_\_\_ If hired, when can you start? \_\_\_\_\_

List any friends or relatives employed by this company: \_\_\_\_\_

Have you ever been discharged or asked to resign? \_\_\_\_\_ If yes, explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Education** (circle highest level achieved)

High School: 9 10 11 12 G.E.D

College: 1 2 3 4

Name of High School:

Name of College/University:

Location of School:

Location of School:

Degree:

**Work History** (please begin with most recent)

Company: \_\_\_\_\_ Location: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Job Title: \_\_\_\_\_

Salary: Beginning: \_\_\_\_\_ Ending: \_\_\_\_\_

Describe duties briefly: \_\_\_\_\_

Specific reason for leaving: \_\_\_\_\_

Company: \_\_\_\_\_ Location: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Job Title: \_\_\_\_\_

Salary: Beginning: \_\_\_\_\_ Ending: \_\_\_\_\_

Describe duties briefly: \_\_\_\_\_

Specific reason for leaving: \_\_\_\_\_

Company: \_\_\_\_\_ Location: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Job Title: \_\_\_\_\_

Salary: Beginning: \_\_\_\_\_ Ending: \_\_\_\_\_

Describe duties briefly: \_\_\_\_\_

Specific reason for leaving: \_\_\_\_\_

Company: \_\_\_\_\_ Location: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Job Title: \_\_\_\_\_

Salary: Beginning: \_\_\_\_\_ Ending: \_\_\_\_\_

Describe duties briefly: \_\_\_\_\_

Specific reason for leaving: \_\_\_\_\_

May we contact the employers listed above? \_\_\_\_\_